



Carterton Town Council

**A meeting of the PLANNING COMMITTEE was held on
20 January 2026 at 6.30pm at Carterton Town Hall and was attended by the following:**

Chair: Cllr S Watson
Vice Chair: Cllr K Wood

Members: Cllr R Crapper, Cllr K Godwin, Cllr J Guest, Cllr C Lincoln,
Cllr M McBride, Cllr L Wood

Officers: Mrs C Evans (Deputy Clerk/RFO)
Mrs K Zasada (Office Manager)

In Attendance: There was 6 members of the public present
(This included Cllr N Leverton and Cllr M Mead, and
Cllr N King who joined the meeting at the start of Item 5)

ITEM	MINUTE	VOTE / ACTION
P46/25-26/1	APOLOGIES	
	There were none.	
P47/25-26/2	DECLARATIONS OF INTEREST AND DISPENSATIONS	
	With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests accordingly. There were none.	
P48/25-26/3	PUBLIC PARTICIPATION	
	Members of the public are invited to speak on matters on this agenda. The period of time designated for public participation in accordance with Standing Orders shall not exceed 15 minutes, maximum three minutes per person, under the direction of the Chair. A resident from 4 Kingham Drive spoke about their planning application to build an annex for their elderly parents to use when they visit and the difficulty they had experienced with the	

	<p>process. They also have a retrospective application being discussed on the agenda this evening to replace the very old and dilapidated boundary fence with a new fence of the same height. The hedging had also been removed. They had consulted the District Council before they installed the fence.</p> <p>No other members of the public wished to speak.</p>	
P49/25-26/4	MINUTES OF THE PREVIOUS MEETING	
	<p>Committee to approve and sign the minutes of the Planning Committee meeting held on 9 December 2025.</p> <p>IT WAS RESOLVED that the minutes of the Planning Committee meeting held on 9 December 2025 be signed as a true and accurate record of the meeting.</p>	<p>Proposed: KW Seconded: CL All in favour</p>
P50/25-26/5	RESULTS OF PREVIOUS PLANNING APPLICATIONS	
	<p>Committee to note the following results of previous planning applications:</p> <p><u>9 Milestone Road</u> <u>24/03162/FUL (50/2024) and 25/00027/APPEAL (33/2025)</u> Conversion of existing seven bedroom 12-person house in multiple occupation (HMO) to a seven bedroom 14-person HMO, along with erection of single and two-storey extensions and associated bicycle and bin storage areas within rear garden (part-retrospective). APPEAL DISMISSED</p> <p><u>39 Scholars Acre 25/02492/HHD (40/2025)</u> Erection of single storey rear and side extensions to create additional living space and to enlarge and connect garage to the house. APPROVED</p>	<p>Noted</p>
P51/25-26/6	PLANNING AND LICENCING APPLICATIONS	
	<p>Committee to consider and decide upon responses to the following planning applications. Members to consider whether their stance is Support/Object/Neutral and any comments they wish to submit to WODC.</p> <p><u>34 Milestone Road 25/03000/HHD (45/2025)</u> Raising the height of the roof ridge of the dwelling to create a new first floor with addition of dormers. Erection of ground floor front infill extension and front porch. Erection of detached double garage to rear of property. Demolition of existing detached rear garage and front conservatory, and associated works.</p>	

	<p>IT WAS RESOLVED that Council respond to WODC in support of the application.</p> <p><u>Carton Lodge, Swinbrook Road 25/03071/HHD (46/2025)</u> Erection of a two-storey side extension and front porch, along with construction of a detached carport with first floor home office space.</p> <p>IT WAS RESOLVED that Council respond to WODC in support of the application.</p> <p><u>4 Kingham Drive 25/03109/HHD (47/2025)</u> Erection of boundary fencing (retrospective).</p> <p>There was some concern about the scale of the fence along the front of the property and whether it blocked the view on the highway. It was disappointing that the hedgerow had been removed and this changed the street scene as the other houses all have hedges, though it was noted that members of the public felt that the new fence without the overhanging hedging was an improvement.</p> <p>IT WAS RESOLVED that Council respond to WODC in support of the application.</p> <p><u>The Elms, 101 Shilton Road 25/03095/HHD (48/2025)</u> Erection of single storey rear extension to replace conservatory. Extension to detached garage to form gym, storage and ancillary accommodation above, including alterations to roof, and associated works.</p> <p>IT WAS RESOLVED that Council respond to WODC in support of the application.</p>	<p>Proposed: KW Seconded: RC All in favour</p> <p>Proposed: KW Seconded: RC All in favour</p> <p>Proposed: CL Seconded: LW 4 in Favour 4 Abstained</p> <p>Proposed: KW Seconded: CL All in favour</p>
P52/25-26/7	DATE OF NEXT MEETING	
	Tuesday 17 February 2026 at the Town Hall.	Noted

The meeting closed at 6.40 pm.

Chair: 

Date: 17/2/26