



# Carterton Town Council

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12 November 2025

**Chair:** Cllr S Watson  
**Vice Chair:** Cllr K Wood  
**Members:** Cllr R Crapper, Cllr K Godwin, Cllr J Guest, Cllr C Lincoln,  
Cllr M McBride, Cllr L Wood

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held on **Tuesday 9 December 2025 at 6.30pm** at the Town Hall.

A handwritten signature in blue ink, appearing to be 'SG'.

Simon Garwood  
Chief Officer/Town Clerk

## AGENDA

### 1 APOLOGIES

Committee to receive apologies.

### 2 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda, Members are reminded of their responsibility to declare interests and to update their Register of Interest as required.

### 3 PUBLIC PARTICIPATION

Members of the public are invited to speak on issues relating to items on this agenda. The period of time designated for public participation in accordance with Standing Orders 3(e) and (f) shall not exceed 15 minutes, maximum of three minutes per person, under the direction of the Chair.

### 4 MINUTES OF THE PREVIOUS MEETING

To approve and sign the minutes of the Planning Committee meeting held on 18 November 2025.

### 5 RESULTS OF PREVIOUS PLANNING MATTERS

To note the results of previous planning matters.

### 6 PLANNING AND LICENCING APPLICATIONS

To consider and decide upon responses to applications received. Members to decide whether their stance is SUPPORT/OBJECT/NEUTRAL and to give reasons or comments as appropriate.

### 7 DATE OF NEXT MEETING

To note the date of the next meeting - Tuesday 20 January 2026.

## AGENDA ITEM 4 – MINUTES OF THE PREVIOUS MEETING



### **Carterton Town Council**

**DRAFT**

**A meeting of the PLANNING COMMITTEE was held on  
18 November 2025 at 6.30pm at Carterton Town Hall and was attended by the following:**

Chair: Cllr S Watson

Vice Chair: Cllr K Wood

Members: Cllr R Crapper, Cllr K Godwin, Cllr J Guest, Cllr C Lincoln, Cllr L Wood

Officers: Mr S Garwood (Town Clerk)  
Mrs C Evans (Deputy Clerk & RFO)

In Attendance: There was one member of the public present (Cllr M Mead)

<b>ITEM</b>	<b>MINUTE</b>	<b>VOTE / ACTION</b>
<b>P32/25-26/1</b>	<b>APOLOGIES</b>	
	Apologies were received from Cllr M McBride. It was noted that Cllr S Baylis had resigned as a Town Councillor since the last meeting.	
<b>P33/25-26/2</b>	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b>	
	<b>With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests accordingly.</b>  There were none.	
<b>P34/25-26/3</b>	<b>PUBLIC PARTICIPATION</b>	
	<b>Members of the public are invited to speak on matters on this agenda. The period of time designated for public participation in accordance with Standing Orders shall not exceed 15 minutes, maximum three minutes per person, under the direction of the Chair.</b>	

	The members of the public present did not wish to speak.	
<b>P35/25-26/4</b>	<b>MINUTES OF THE PREVIOUS MEETING</b>	
	<p><b>Committee to approve and sign the minutes of the Planning Committee meeting held on 21 October 2025.</b></p> <p><b>IT WAS RESOLVED</b> that the minutes of the Planning Committee meeting held on 21 October 2025 be signed as a true and accurate record of the meeting.</p>	Proposed: KG Seconded: KW All in favour
<b>P36/25-26/5</b>	<b>RESULTS OF PREVIOUS PLANNING APPLICATIONS</b>	
	<p><b>Committee to note the following results of previous planning applications:</b></p> <p><u>Amy Johnson House, Ventura Park, Broadshires Way 25/01962/FUL (31/2025)</u> Replacement of existing palisade fence with dwarf wall and palisade fence above. APPROVED</p> <p><u>52 Milestone Road 25/01997/HHD (32/2025)</u> Alterations to dwelling including part-demolition of existing bungalow, loft conversion and erection of single storey side and two-storey rear extensions. APPROVED</p> <p><u>1 Broadwell Drive 25/02200/HHD (34/2025)</u> Conversion of loft to create additional living space along with formation of an off-street parking space. APPROVED</p>	Noted
<b>P37/25-26/6</b>	<b>PLANNING AND LICENCING APPLICATIONS</b>	
	<p><b>Committee to consider and decide upon responses to the following planning applications. Members to consider whether their stance is Support/Object/Neutral and any comments they wish to submit to WODC.</b></p> <p><u>West Oxfordshire Business Park, Haddon Place 25/02488/S73 (39/2025)</u> Variation of condition 1 of planning permission 21/03882/S73 to allow changes to design of two office buildings to enable layout and use for alternative commercial uses.</p> <p><b>IT WAS RESOLVED</b> that Council respond to WODC in support of the application, but request that officers consider that operation times may differ for different types of use, for example office use is generally 9am-5pm, whereas</p>	Proposed: KW Seconded: CL All in favour

	<p>warehouse use could be 24 hours a day, and the effect this may have on traffic in the area. Please also ensure that all other conditions that are not being varied remain in place.</p> <p><u>39 Scholars Acre 25/02492/HHD (40/2025)</u> Erection of single storey rear and side extensions to create additional living space and to enlarge and connect garage to the house.</p> <p><b>IT WAS RESOLVED</b> that Council respond to WODC in support of the application.</p>	<p>Proposed: KW Seconded: KG All in favour</p>
<b>P38/25-26/7</b>	<b>DATE OF NEXT MEETING</b>	
	Tuesday 9 December 2025 at the Town Hall.	Noted

The meeting closed at 6.54 pm.

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## **AGENDA ITEM 5 - RESULTS OF PREVIOUS PLANNING MATTERS**

<a href="#">25/02250/S73</a> (35/2025)	145 Queens Road. Variation of conditions 2 and 3 of permission 25/01541/HHD to allow the addition of a window to front elevation of extension. <b>APPROVED</b>
<a href="#">25/02301/HHD</a> (36/2025)	28 Brizewood. Erection of single storey front extension and rear dormer loft conversion, installation of two front rooflight windows. <b>APPROVED</b>

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## **AGENDA ITEM 6 - PLANNING AND LICENSING APPLICATIONS**

<a href="#">25/02719/HHD</a> (41/2025)	134 Bracken Close. Erection of a two-storey rear extension.
<a href="#">25/02809/HHD</a> (42/2025)	Corner House, 21 The Maples. Erection of single storey rear extension and conversion of loft space with addition of rear dormer extension. Erection of flat porch roof to replace existing pitched porch roof, demolition of existing conservatory to rear, and associated works.
<a href="#">25/02635/FUL</a> (43/2025)	53 Swinbrook Road. Extension and conversion of the existing bungalow to create two dwellings, the sub-division of the residential garden, and the erection of two semi-detached dwellings with access and associated landscaping.
<a href="#">25/02878/FUL</a> (44/2025)	Land between Upavon Way and Northwood Crescent. Residential development for 265 dwellings including landscaping, car parking, infrastructure, public open space and associated works; and vehicular access via Northwood Crescent including a signalised crossing across Upavon Way replacing the existing underpass.

Please click on the planning application reference number highlighted in blue to view the applications directly on the WODC website.

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