



Carterton Town Council

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10 July 2025

Chair: Cllr S Watson
Vice Chair: Cllr K Wood
Members: Cllr S Baylis, Cllr R Crapper, Cllr K Godwin, Cllr J Guest, Cllr C Lincoln,
Cllr M McBride, Cllr L Wood

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held on **Tuesday 15 July 2025 at 6.30pm** at the Town Hall.

A handwritten signature in blue ink, appearing to be 'SG'.

Simon Garwood
Chief Officer/Town Clerk

AGENDA

1 APOLOGIES

Committee to receive apologies.

2 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda, Members are reminded of their responsibility to declare interests and to update their Register of Interest as required.

3 PUBLIC PARTICIPATION

Members of the public are invited to speak on issues relating to items on this agenda. The period of time designated for public participation in accordance with Standing Orders 3(e) and (f) shall not exceed 15 minutes, maximum of three minutes per person, under the direction of the Chair.

4 MINUTES OF THE PREVIOUS MEETING

To approve and sign the minutes of the Planning Committee meeting held on 17 June 2025.

5 RESULTS OF PREVIOUS PLANNING MATTERS

To note the results of previous planning matters.

6 PLANNING AND LICENCING APPLICATIONS

To consider and decide upon responses to applications received. Members to decide whether their stance is SUPPORT/OBJECT/NEUTRAL and to give reasons or comments as appropriate.

7 DATE OF NEXT MEETING

To note the date of the next meeting - Tuesday 16 September 2025.

AGENDA ITEM 4 – MINUTES OF THE PREVIOUS MEETING



Carterton Town Council

DRAFT

**A meeting of the PLANNING COMMITTEE was held on
17 June 2025 at 6.30pm at Carterton Town Hall and was attended by the following:**

Chair: Cllr S Watson

Vice Chair: Cllr K Wood

Members: Cllr J Guest, Cllr C Lincoln, Cllr M McBride, Cllr L Wood

Officers: Mr S Garwood (Town Clerk)
Mrs C Evans (Deputy Clerk & RFO)

In Attendance: One member of the public was present (Cllr M Mead)

ITEM	MINUTE	VOTE / ACTION
P01/25-26/1	ELECTION OF CHAIR	
	IT WAS RESOLVED that Cllr S Watson be elected as Chair of the Planning Committee to hold office until May 2026.	Proposed: McB Seconded: KW All in favour
P02/25-26/2	ELECTION OF VICE CHAIR	
	IT WAS RESOLVED that Cllr K Wood be elected as Vice Chair of the Planning Committee to hold office until May 2026.	Proposed: McB Seconded: LW All in favour
P03/25-26/3	APOLOGIES	
	Apologies were received from Cllr S Baylis, Cllr R Crapper and Cllr K Godwin. Cllr C Lincoln joined the meeting at 6.37pm, just after the vote for election of the Chair.	

P04/25-26/4	DECLARATIONS OF INTEREST AND DISPENSATIONS	
	<p>With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests accordingly.</p> <p>There were none.</p>	
P05/25-26/5	PUBLIC PARTICIPATION	
	<p>Members of the public are invited to speak on matters on this agenda. The period of time designated for public participation in accordance with Standing Orders shall not exceed 15 minutes, maximum three minutes per person, under the direction of the Chair.</p> <p>The member of the public present did not wish to speak.</p>	
P06/25-26/6	MINUTES OF THE PREVIOUS MEETING	
	<p>MOTION: Council to approve and sign the minutes of the Planning Committee meeting held on 20 May 2025.</p> <p>IT WAS RESOLVED that the minutes of the Planning Committee meeting held on 20 May 2025 be signed as a true and accurate record of the meeting.</p>	<p>Proposed: KW Seconded: CL All in favour</p>
P07/25-26/7	RESULTS OF PREVIOUS PLANNING APPLICATIONS	
	<p>MOTION: Committee to note the following results of previous planning applications:</p> <p><u>St Joseph's Catholic Church, Arkell Avenue 25/00517/FUL (08/2025)</u> Resurface existing car park and extend into grassed area within curtilage of Grade II Listed Building. APPROVED</p> <p><u>12 Hayward Drive 25/00772/HHD (12/2025)</u> Demolition of existing garage and front porch. Erection of single storey wrap around extension incorporating new front porch. APPROVED</p>	<p>Noted</p>
P08/25-26/8	PLANNING AND LICENCING APPLICATIONS	
	<p>MOTION: Committee to consider and decide upon responses to the following planning applications. Members to consider whether their stance is Support/Object/Neutral and any comments they wish to submit to WODC.</p>	

	<p><u>Land (E) 428789 (E) 208512 Burford Road, Brize Norton (Kilkenny Farm) 25/00487/OUT (06/2025)</u> Outline planning application with all matters reserved except access for up to 350 dwellings (Use Class C3); land for local community use (Use Classes E and F2); detailed means of access from Burford Road; public open space; landscaping; service infrastructure and associated works on land to the south of Burford Road, Brize Norton.</p> <p>This was a full re-consultation as the Planning Pack had been revised.</p> <p>IT WAS RESOLVED that this application be deferred to Full Council, scheduled to take place immediately after this meeting.</p> <p><u>Brooklands Nurseries, 47 Shilton Road 25/01221/OUT (20/2025)</u> Outline application for demolition of an existing dwelling together with associated outbuildings and the erection of eighteen dwellings with associated landscaping and open space (some matters reserved).</p> <p>IT WAS RESOLVED that Council respond to WODC objecting to the application on the grounds that it would be an overdevelopment of the site. Plots 1-3 are close to the main road with their back gardens facing the road. This would be out of keeping with the other houses on the street which are more set back with frontages onto the main road. Privacy could be an issue for these plots. Council requests that the application is considered by the Lowlands Planning Committee.</p> <p><u>37 Edgeworth Drive 25/01229/HHD (21/2025)</u> Proposed single storey rear extension.</p> <p>IT WAS RESOLVED that Council respond to WODC in support of the application.</p> <p><u>21 Ashfield Road 25/01195/HHD (22/2025)</u> Erection of a two-storey front extension.</p> <p>IT WAS RESOLVED that Council respond to WODC in support of the application.</p> <p><u>10 The Crescent 25/01248/FUL (23/2025)</u> Change of use of outbuilding to holiday let with internal changes to comply with building regulations and fire (part-retrospective).</p> <p>IT WAS RESOLVED that Council respond to WODC in support of the application.</p>	<p>Proposed: McB Seconded: KW All in favour</p> <p>Proposed: KW Seconded: LW 4 in favour 1 abstention</p> <p>Proposed: LW Seconded: CL All in favour</p> <p>Proposed: CL Seconded: KW All in favour</p> <p>Proposed: CL Seconded: KW All in favour</p>
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P09/25-26/9	DATE OF NEXT MEETING	
	Tuesday 15 July 2025 at the Town Hall.	Noted

The meeting closed at 6.44 pm.

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AGENDA ITEM 5 - RESULTS OF PREVIOUS PLANNING MATTERS

25/01092/HHD (16/2025)	15 Hayward Drive. Single storey rear and side extension, part conversion of the garage and addition of two off street parking spaces. APPROVED
25/01081/HHD (17/2025)	41 Mayfield Close. Single storey front and side extension. APPROVED
25/01229/HHD (21/2025)	37 Edgeworth Drive. Proposed single storey rear extension. APPROVED

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AGENDA ITEM 6 - PLANNING AND LICENSING APPLICATIONS

25/00827/ADV (13/2025)	Unit A, Ventura Park, Broadshires Way. Erection of internally illuminated fascia signage, internally illuminated backwall sign, door decals, double sided pole sign and single sided car club band sign. Resubmitted with amended plans.
25/01460/HHD (24/2025)	63 Swinbrook Road. Single storey rear extension (part retrospective).
25/01541/HHD (25/2025)	145 Queens Road. Erection of single storey front extension.

Please click on the planning application reference number highlighted in blue to view the applications directly on the WODC website.

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