



Carterton Town Council

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12 February 2025

Chair: Cllr K Godwin
Vice Chair: Cllr K Wood
Members: Cllr S Baylis, Cllr R Crapper, Cllr J Guest, Cllr N King, Cllr M McBride,
Cllr S Watson, Cllr L Wood

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held on **Tuesday 18 February 2025 at 6.45pm** at the Town Hall.

A handwritten signature in black ink, appearing to be 'SG'.

Simon Garwood
Chief Officer/Town Clerk

AGENDA

1 APOLOGIES

MOTION: Committee to receive apologies.

2 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda, Members are reminded of their responsibility to declare interests and to update their Register of Interest as required.

3 PUBLIC PARTICIPATION

Members of the public are invited to speak on issues relating to items on this agenda. The period of time designated for public participation in accordance with Standing Orders 3(e) and (f) shall not exceed 15 minutes, maximum of 3 minutes per person, under the direction of the Chair.

4 MINUTES OF THE PREVIOUS MEETING

MOTION: Committee to approve and sign the minutes of the Planning Committee meeting held on 21 January 2025.

5 RESULTS OF PREVIOUS PLANNING MATTERS

MOTION: Committee to note the results of previous planning matters.

6 PLANNING AND LICENCING APPLICATIONS

MOTION: Committee to consider and decide upon responses to applications received. Members to decide whether their stance is SUPPORT/OBJECT/NEUTRAL and to give reasons or comments as appropriate.

7 DATE OF NEXT MEETING

MOTION: Committee to note the date of the next meeting - Tuesday 18 March 2025.

AGENDA ITEM 4 – MINUTES OF THE PREVIOUS MEETING



Carterton Town Council

DRAFT

**A meeting of the PLANNING COMMITTEE was held on
21 January 2025 at 6.30pm at Carterton Town Hall and was attended by the following:**

Chair: Cllr K Godwin
Vice-Chair: Cllr K Wood

Members: Cllr R Crapper, Cllr J Guest, Cllr N King, Cllr L Wood

Officers: Mr S Garwood (Town Clerk)
Mrs C Evans (Deputy Clerk & RFO)

In Attendance: One member of the public was present

ITEM	MINUTE	VOTE / ACTION
P39-2024/01	APOLOGIES	
	Apologies were received from Cllr S Baylis and Cllr M McBride.	
P40-2024/02	DECLARATIONS OF INTEREST AND DISPENSATIONS	
	With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests accordingly. There were none.	
P41-2024/03	PUBLIC PARTICIPATION	
	Members of the public are invited to speak on matters on this agenda. The period of time designated for public participation in accordance with Standing Orders shall not exceed 15 minutes, maximum 3 minutes per person, under the direction of the Chair. The member of the public present did not wish to speak.	

P42-2024/04	MINUTES OF THE PREVIOUS MEETING	
	<p>MOTION: Council to approve and sign the minutes of the Planning Committee meeting held on 10 December 2024.</p> <p>IT WAS RESOLVED that the minutes of the Planning Committee meeting held on 11 December 2024 be signed as a true and accurate record of the meeting.</p>	<p>Proposed: KW Seconded: LW All in favour</p>
P43-2024/05	RESULTS OF PREVIOUS PLANNING APPLICATIONS	
	<p>MOTION: Committee to note the following results of previous planning applications:</p> <p><u>61 Burford Road 24/01463/HHD (24/2024)</u> Proposed additional off street parking to existing dwelling. NOTICE OF APPEAL (24/00047/APPEAL). The Appeal will be proceeding under the Householder Appeals Service and there is no opportunity to submit further comments.</p> <p><u>Elmstead, Arkell Avenue 24/02061/FUL (37/2024)</u> Demolish existing house and garden building. Erection of replacement dwelling. PERMITTED</p> <p><u>Carterton Manor, 17 Corbett Road 24/02654/FUL (45/2024)</u> Change of use of two rooms above existing garage, reverting back to residential from Chiropractic clinic. PERMITTED</p> <p><u>Brooklyn Nurseries, 65 Shilton Road 24/02812/S73 (46/2024)</u> Variation of condition 2 of Planning Permission 22/02284/FUL to allow for design changes. PERMITTED</p> <p>IT WAS RESOLVED that the above results be noted.</p>	<p>Proposed: KW All in favour</p>
P44-2024/06	PLANNING AND LICENCING APPLICATIONS	
	<p>MOTION: Committee to consider and decide upon responses to the following planning applications. Members to consider whether their stance is Support/Object/Neutral and any comments they wish to submit to WODC.</p> <p><u>1 Humphries Close 24/03012/HHD (49/2024)</u> Conversion of loft and construction of a rear dormer to create additional living space. IT WAS RESOLVED that Council respond to WODC in support of the application.</p> <p><u>9 Milestone Road 24/03162/FUL (50/2024)</u> Conversion of existing seven bedroom 12-person house in multiple occupation (HMO) to a seven bedroom 14-person HMO, along with</p>	<p>Proposed: KW Seconded: RC All in favour</p>

	<p>erection of single and two-storey extensions and associated bicycle and bin storage areas within rear garden (part-retrospective). IT WAS RESOLVED that Council respond to WODC objecting to the application on the grounds that it is an overdevelopment of the site and it is unclear from the plans what is retrospective. Council would welcome the application to be considered by the Lowlands Planning Committee regarding concerns over parking.</p> <p><u>3A Pinecroft 24/03194/HHD (51/2024)</u> Erection of a two-storey side extension. IT WAS RESOLVED that Council respond to WODC in support of the application, but concerns were expressed about parking.</p> <p><u>Elmstead, Arkell Avenue 24/03247/HHD (52/2024)</u> Erection of a detached garage. IT WAS RESOLVED that Council respond to WODC in support of the application.</p>	<p>Proposed: KW Seconded: LW 5 Object 0 Support 1 Neutral</p> <p>Proposed: KW Seconded: LW All in favour</p> <p>Proposed: KW Seconded: LW 5 Support 1 Neutral</p>
P45-2024/07	DATE OF NEXT MEETING	
	Tuesday 18 February 2024 at the Town Hall.	Noted

The meeting closed at 6.42pm.

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AGENDA ITEM 5 - RESULTS OF PREVIOUS PLANNING MATTERS

<u>23/00713/FUL</u> (44/2023)	Unit C9, West Oxfordshire Business & Retail Park, Haddon Place. Change of use to allow food retail in Units 9 and 9A at the West Oxfordshire Business and Retail Park. NOTICE OF APPEAL (24/00049/APPEAL).
<u>24/00538/OUT</u> (31/2024)	Land parcel to north east of Carterton Football Club, Swinbrook Road. Development of five age restricted dwellings with re-sited access conveyance of part of site as nature recovery network land (outline application with all matters reserved). APPEAL DISMISSED (24/00023/APPEAL)
<u>24/03012/HHD</u> 49 (2024)	1 Humphries Close. Conversion of loft and construction of a rear dormer to create additional living space. PERMITTED

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AGENDA ITEM 6 - PLANNING AND LICENCING APPLICATIONS

25/00154/HHD (01/2025)	Staddlestones, 41 Black Bourton Road. Conversion of existing garage to annex.
25/00176/FUL (02/2025)	Carterton Bowls Club, Arkell Avenue. Erection of a replacement single storey rear club room and external alterations to improve disabled access.
25/00279/HHD (03/2025)	2 Lavender Place. Erection of single storey rear extension.

Please click on the planning application reference number highlighted in blue to view the applications directly on the WODC website.

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