



# Carterton Town Council

Town Hall  
Alvescot Road  
Carterton  
Oxon OX18 3JL  
Tel: 01993 842156  
Email: [clerk@carterton-tc.gov.uk](mailto:clerk@carterton-tc.gov.uk)  
[www.carterton-tc.gov.uk](http://www.carterton-tc.gov.uk)

16 January 2025

**Chair:** Cllr K Godwin  
**Vice Chair:** Cllr K Wood  
**Members:** Cllr S Baylis, Cllr R Crapper, Cllr J Guest, Cllr N King, Cllr M McBride, Cllr L Wood

You are hereby summoned to attend a meeting of the **PLANNING COMMITTEE** to be held on **Tuesday 21 January 2025 at 6.30pm** at the Town Hall.

A handwritten signature in black ink, appearing to be 'SG'.

Simon Garwood  
Chief Officer/Town Clerk

## AGENDA

### 1 APOLOGIES

MOTION: Committee to receive apologies.

### 2 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda, Members are reminded of their responsibility to declare interests and to update their Register of Interest as required.

### 3 PUBLIC PARTICIPATION

Members of the public are invited to speak on issues relating to items on this agenda. The period of time designated for public participation in accordance with Standing Orders 3(e) and (f) shall not exceed 15 minutes, maximum of 3 minutes per person, under the direction of the Chair.

### 4 MINUTES OF THE PREVIOUS MEETING

MOTION: Committee to approve and sign the minutes of the Planning Committee meeting held on 10 December 2024.

### 5 RESULTS OF PREVIOUS PLANNING MATTERS

MOTION: Committee to note the results of previous planning matters.

### 6 PLANNING AND LICENCING APPLICATIONS

MOTION: Committee to consider and decide upon responses to applications received. Members to decide whether their stance is SUPPORT/OBJECT/NEUTRAL and to give reasons or comments as appropriate.

### 7 DATE OF NEXT MEETING

MOTION: Committee to note the date of the next meeting - Tuesday 18 February 2025.

## AGENDA ITEM 4 – MINUTES OF THE PREVIOUS MEETING



### Carterton Town Council

**DRAFT**

**A meeting of the PLANNING COMMITTEE was held on  
10 December 2024 at 6.30pm at Carterton Town Hall and was attended by the following:**

Chair: Cllr K Godwin  
Vice-Chair: Cllr K Wood

Members: Cllr R Crapper, Cllr N King, Cllr L Wood

Officers: Mr S Garwood (Town Clerk)  
Mrs C Evans (Deputy Clerk & RFO)

In Attendance: No members of the public were present

ITEM	MINUTE	VOTE / ACTION
<b>P32-2024/1</b>	<b>APOLOGIES</b>	
	Apologies were received from Cllr S Baylis, Cllr J Guest and Cllr M McBride. Cllr N King joined the meeting during Item 5 at 6.34pm.	
<b>P33-2024/2</b>	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b>	
	<b>With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests accordingly.</b>  There were none.	
<b>P34-2024/3</b>	<b>PUBLIC PARTICIPATION</b>	
	<b>Members of the public are invited to speak on matters on this agenda. The period of time designated for public participation in accordance with Standing Orders shall not exceed 15 minutes, maximum 3 minutes per person, under the direction of the Chair.</b>  There were no members of the public present.	

P35-2024/4	<b>MINUTES OF THE PREVIOUS MEETING</b>	
	<p><b>MOTION: Council to approve and sign the minutes of the Planning Committee meeting held on 19 November 2024.</b></p> <p><b>IT WAS RESOLVED</b> that the minutes of the Planning Committee meeting held on 19 November 2024 be signed as a true and accurate record of the meeting.</p>	<p>Proposed: KW Seconded: LW All in favour</p>
P36-2024/5	<b>RESULTS OF PREVIOUS PLANNING APPLICATIONS</b>	
	<p><b>MOTION: Committee to note the following results of previous planning applications:</b></p> <p><u>48 Black Bourton Road 23/02971/FUL (43/2023)</u> Erection of nine dwellings and associated external works. APPEAL ALLOWED</p> <p><u>Garage court opposite 21 Kenley Avenue 24/01608/FUL (29/2024)</u> Creation of an open car parking court for up to 22 vehicles on land which currently houses domestic garages, as well as the formation of a car parking space and associated dropped kerb adjacent to number 21 and a further parking area for up to six cars and associated dropped kerb in between numbers 6 and 16 Kenley Avenue. RETURNED due to lack of BNG information. The application is essentially withdrawn and is no longer available to view on the WODC website.</p> <p><u>73 Mayfield Close 24/02195/FUL (40/2024)</u> Erection of two-storey and first floor extensions together with conversion of the attached garage to create additional living space. Works to include formation of additional off-street parking and readjusting the position of the garden wall to increase the domestic garden. PERMITTED</p> <p><u>16 Burswin Road 24/02350/HHD (41/2024)</u> Additional Dormer to rear and extension to existing Dormer at front of property. Internal alterations to room layout. PERMITTED</p> <p><u>2 Hammett Place 24/02513/HHD (43/2024)</u> Erection of front single storey extension. PERMITTED</p> <p><u>37 Brizewood 24/02612/HHD (44/2024)</u> Replacement of existing conservatory with single storey extension. PERMITTED</p> <p><b>IT WAS RESOLVED</b> that the above results be noted.</p>	<p>Proposed: KW All in favour</p>

P37-2024/6	<b>PLANNING AND LICENCING APPLICATIONS</b>	
	<p><b>MOTION: Committee to consider and decide upon responses to the following planning applications. Members to consider whether their stance is Support/Object/Neutral and any comments they wish to submit to WODC.</b></p> <p><u>Brize Norton Service Station, Norton Way, Brize Norton 24/02842/S73 (47/2024)</u> Variation of conditions 2 (plans) and 5 (car parking) to allow changes to the position and design of the automatic car wash bays, alterations to the design of the single storey extension and changes to the car parking layout (part retrospective). (Original application 23/01014/FUL). <b>IT WAS RESOLVED</b> that Council respond to WODC in support of the application.</p> <p><u>19 Burford Road 24/02846/S73 (48/2024)</u> Variation of condition 2 of Planning Permission 22/02513/FUL to allow design changes. <b>IT WAS RESOLVED</b> that Council respond to WODC in support of the application.</p>	<p>Proposed: KW Seconded: KG All in favour</p> <p>Proposed: KW Seconded: LW All in favour</p>
P38-2024/7	<b>DATE OF NEXT MEETING</b>	
	Tuesday 21 January 2024 at the Town Hall.	Noted

The meeting closed at 6.35pm.

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## **AGENDA ITEM 5 - RESULTS OF PREVIOUS PLANNING MATTERS**

<a href="#">24/01463/HHD</a> (24/2024)	61 Burford Road. Proposed additional off street parking to existing dwelling. <b>NOTICE OF APPEAL (<a href="#">24/00047/APPEAL</a>). The Appeal will be proceeding under the Householder Appeals Service and there is no opportunity to submit further comments.</b>
<a href="#">24/02061/FUL</a> (37/2024)	Elmstead, Arkell Avenue. Demolish existing house and garden building. Erection of replacement dwelling. <b>PERMITTED</b>
<a href="#">24/02654/FUL</a> (45/2024)	Carterton Manor, 17 Corbett Road. Change of use of two rooms above existing garage, reverting back to residential from Chiropractic clinic. <b>PERMITTED</b>
<a href="#">24/02812/S73</a> (46/2024)	Brooklyn Nurseries, 65 Shilton Road. Variation of condition 2 of Planning Permission 22/02284/FUL to allow for design changes. <b>PERMITTED</b>

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## **AGENDA ITEM 6 - PLANNING AND LICENCING APPLICATIONS**

<a href="#">24/03012/HHD</a> (49/2024)	1 Humphries Close. Conversion of loft and construction of a rear dormer to create additional living space.
<a href="#">24/03162/FUL</a> (50/2024)	9 Milestone Road. Conversion of existing seven bedroom 12-person house in multiple occupation (HMO) to a seven bedroom 14-person HMO, along with erection of single and two-storey extensions and associated bicycle and bin storage areas within rear garden (part-retrospective).
<a href="#">24/03194/HHD</a> (51/2024)	3A Pinecroft. Erection of a two-storey side extension.
<a href="#">24/03247/HHD</a> (52/2024)	Elmstead, Arkell Avenue. Erection of a detached garage.

Please click on the planning application reference number highlighted in blue to view the applications directly on the WODC website.

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