



# Carterton Town Council

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12<sup>th</sup> October 2023

**Chair:** Vacant  
**Vice Chair:** Cllr M Tarpey  
**Members:** Cllr S Baylis, Cllr R Brooks, Cllr C Crapper, Cllr J Guest, Cllr M McBride, Cllr K Wood

You are hereby summoned to attend an ORDINARY meeting of the **PLANNING COMMITTEE** on **Tuesday 17<sup>th</sup> October 2023 at 6.15pm** at the Town Hall. **Please note the earlier start time.**

Samantha Haywood  
**Locum Town Clerk**

## AGENDA

### 1 ELECTION OF CHAIR

MOTION: Committee to note the resignation of Cllr McBride as Chair, to elect a new Chair, and to elect a new Vice-Chair if the Vice-Chair is elected as Chair.

### 2 APOLOGIES

MOTION: Committee to receive apologies and approve reasons for absence.

### 3 DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda, Members are reminded of their responsibility to declare interests and to update their Register of Interest as required.

### 4 PUBLIC PARTICIPATION – OPEN MEETING

Members of the public are invited to speak on issues relating to items on this agenda. The period of time designated for public participation in accordance with Standing Orders 3(e) and (f) shall not exceed 15 minutes, maximum of 3 minutes per person, and will be under the direction of the Chair.

A short presentation relating to a proposed housing development on Swinbrook Road will be given.

### 5 PLANNING TRAINING

MOTION: Committee to note the slides from a 'Planning Matters' training course.

### 6 MINUTES OF THE PREVIOUS MEETING

MOTION: Committee to approve and sign the minutes of the Planning Committee meeting held on 19<sup>th</sup> September 2023.

## 7 NEIGHBOURHOOD PLAN

MOTION: Committee to consider and decide upon forming a working group to consider a Neighbourhood Plan.

## 8 WEST OXFORDSHIRE LOCAL PLAN 2041

MOTION: Committee to consider a response to the Local Plan 2041 consultation which ends on 25<sup>th</sup> October 2023 – hard copy available to view at the Town Hall.

## 9 RESULTS OF PREVIOUS PLANNING

MOTION: Committee to note the results of previous planning matters.

## 10 PLANNING AND LICENCING APPLICATIONS

MOTION: Committee to consider and decide upon responses to planning applications received.

## 11 DATE OF NEXT MEETING

21<sup>st</sup> November 2023 at 6.45pm at the Town Hall.

**Members of the press and public welcome**

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### PLANNING LIST – 17 OCTOBER 2023

#### RESULTS OF PREVIOUS PLANNING

None to report

#### PLANNING AND LICENCING APPLICATIONS

[23/02420/FUL](#)  
(29/2023) Carterton Leisure Centre, Broadshires Way. De-carbonisation scheme with the addition of PV panels and plant on the existing roof of the main leisure centre. New PV car ports in the front car park to all car parking spaces. Creation of eight car parking bays. Erection of a timber enclosure around the battery storage and substation.

[23/02351/HHD](#)  
(30/2023) 78 Burford Road. Replacement fence (retrospective).

[23/02524/FUL](#)  
(31/2023) 5 Corbett Road. Erection of a dwelling.

[23/02217/FUL](#)  
(32/2023) 19 Arlington Close. Proposed garden treatment room.  
**This application has been re-submitted following the request from Members for details of opening times. These were submitted by the applicant, but due to an admin error on the WODC website, these were not available for public viewing. This has now been corrected and can be viewed under the Documents tab, entitled PLANNING STATEMENT.**

23/01758/FUL  
(33/2023) 12A The Tower Centre, Alvescot Road. Replacement windows to both north and south elevations of flats 12a, 13a and 13b The Tower Centre.  
**This application has been resubmitted due to significant amendments.**

Please click on the planning application reference number highlighted in blue to view the applications directly on the WODC website.