

# Carterton Town Council

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**Janet Eustace**  
Town Clerk

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10 February 2010

Dear Sir/Madam

The next Meeting of CARTERTON TOWN COUNCIL will be held on Tuesday 16 February 2010 at the Town Hall at **7.45 pm**. Members of the Public and Press are invited to attend.

## AGENDA

Apologies:

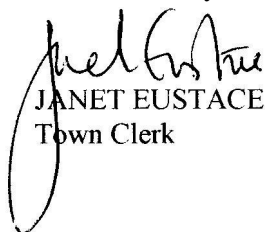
1. Minutes of the Meeting held on 19 January 2010
2. Matters arising from the Minutes
3. Declarations of Interest.
4. Town Mayor's Announcements
5. RAF Brize Norton Community Development Officer – report on Parent Links course
6. Adjournment for Members of the Public to raise matters
7. Adjournment of 5 Minutes for County Councillors to report matters
8. Clerk's Report – items for noting – see below.
9. Minutes of the Planning Committee meetings of 19 January and 2 February for noting
10. Minutes of the Policy Committee meeting of 2 February for consideration
11. Review of Internal Audit process – see attached report.
12. Financial Statement to 31 January – see attached
13. Accounts for Payment February– see attached
14. Public Bodies (Admission to Meetings) Act 1960
15. Results of tendering exercises – see attached.

## PART 11

Sitting as Trustees of the Carterton Recreation Ground Charity

16. Consideration of the application for Playbuilder funding - see attached report.

Yours faithfully



JANET EUSTACE  
Town Clerk



**Beacon Town**  
Proud innovator for the Countryside Agency's Market Towns Initiative

## Clerk's Report – 16 February 2010

1. **Traffic Calming Shilton Road** – OCC has advised that it does not have funds for implementing traffic calming measures in the Shilton Road in the current financial year but that funding may be available in 2010/11 or 2011/12. I have asked OCC to provide an indication of price and an estimate of £6,400 has been given. £3,600 of this is for removing the central line. The remaining £2,800 is for providing and installing enhanced gateway signage and pre-warning signs at 150m, 100m and 50m. Would the Council like me to follow up on any of this or is it still hoping for a VAS?
2. **Fire Service** – To note the attached supplementary information provided by the Chief Fire Officer.
3. **Town Calendar** - The publishers of our Town Guide, the Local Authority Publishing Company, have offered to produce a Carterton town calendar free of charge. 6,500 copies would be printed and the cost is covered by advertising. An example of the calendar for Beaconsfield will be available at the meeting. The cost of delivering to households (£325) would need to be paid by the Council, although we may be able to secure sponsorship. Would the Council like to go ahead with this?
4. **Model Standing Orders** - New model Standing Orders have been produced which need tailoring to our individual needs. Would the Council like to form a working group to do this or would it like to delegate the job to the Clerk?
5. **Council Representatives on the Carterton Community Centre.** Cllr Crossland has indicated that he will be needing a new Council rep on the Board of Directors. The appointment will be made in May at the Annual Meeting of the Council.
6. **Publications:**  
The Playingfield – Winter 2010  
ORCC Parish Transport Representatives Handbook.
7. **Forthcoming meetings and events:**  
22 February – Exhibition on the Local Development Framework at the CCC  
2 March – Planning and Admin Committee  
16 March – Planning and Council  
21 March – International Market at Marigold Square and fair in the CCC  
28 March – Carterton 10K (all help appreciated!)